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**Draft Minutes of the 5<sup>th</sup> Governing Body Meeting, APFBC Society**  
**held on 06.04.2015**

In the chair- Shri Jitesh Khosla, IAS, Chief Secretary, Government of Assam,  
And Chairperson, Governing Body, APFBC Society

Members/ invitees present: List Appended.

**Record of proceedings:**

On behalf of the chairperson; Shri O. P. Pandey, Member Secretary welcomed all the members and invitees present in the meeting. After a brief self introduction by members and invitees, the Member Secretary with permission of the chair proceeded to present issues listed in the agenda for deliberation.

The Agenda wise discussions and decisions taken stated as follows:

**Agenda item – 1:** Validation of the minutes of 4<sup>th</sup> meeting of the Governing Body held on 21.08.2014.

The Member Secretary informed that the minutes of the 4<sup>th</sup> meeting of the Governing Body had been circulated to all concerned and no comments had been received. Therefore the minutes of the 4<sup>th</sup> meeting of the GB (**Annexure-I**) stands validated.

**Agenda item – 2:** Review of progress made since 4<sup>th</sup> meeting of GB.

The Member Secretary made a presentation regarding progress made in implementation of Assam Project on Forest and Biodiversity Conservation (APFBC) after the 4<sup>th</sup> meeting of the Governing Body held on 21.08.2014 highlighting the details as described below:

- i. "NOC" from the French Development Agency (Afd) to project documents related to procurement of goods, works and services.
  - Audit & M&E: EOI was received from interested Audit firms and M&E firms. Short listing of firms in both the cases was completed and draft Bid Document for Procurement of Audit Firm was communicated to the Afd on 28<sup>th</sup> November, 2014 for "NOC".  
  
"NOC" accorded by the Afd vide e-mail dt. 03.04.2015
  - Draft Bid Document for Procurement of M&E firm was held up, but will now be processed as modification, if any suggested by Afd in the document for procurement of the Audit Firm will be incorporated and sent to Afd for NOC.
  - Comments on the Draft RFP document for procurement of Technical Assistance communicated to the Afd on 28<sup>th</sup> November, 2014 and again on 18<sup>th</sup> February, 2015 for finalizing the RFP document. Final document is awaited and the matter has been taken up with the Afd

